

Annex B FOI REQUESTS RECEIVED WEEK ENDING 13th JUNE 2014

Received	Request
9 th June	<p>Could I please refer you to http://andystrangewayovernightparkingcampaigner.wordpress.com/2014/06/06/york-park-and-ride/</p> <p>As per the post could I please make a Freedom of Information request with regards all information held regards the cancelled tickets including the reason they were cancelled?</p>
9 th June	<p>Under the Freedom of Information Act please can you tell me how many parking fines/ PCNs have been issued between April 2013 to April 2014?</p> <p>How many were paid? How many were cancelled or written off? How many remain unpaid? How much income was generated? How much expenditure?</p> <p>Please can you repeat this for the financial years 2012-2013 and 2011-2012.</p>
9 th June	<p>Please provide all correspondence/emails and all documents between all York council officers and any other advisers responsible regarding the closing of Lendal Bridge</p>
9 th June	<p>1) The total costs and a breakdown of them relating to the York Fairness Conference held at the University of York on Monday 9th June. These should include but not be limited to:</p> <ul style="list-style-type: none"> • All costs relating to the evening reception held on Sunday 8th June for the event • All costs relating to room hire at the University of York • All costs relating to the production of the "Is it Fair?" video by One & Other • All costs relating to the Hidden II Art exhibition • All costs relating to the live webstreaming of the event by Pilot Theatre

	<ul style="list-style-type: none"> • All costs relating to the "Where did you last have it?" performance art installation • All costs relating to the "visual depiction of the day" by ICE Creates • All costs relating to coffee breaks, lunch and any outside activities at the conference • All costs relating to the website www.yorkfairness.com including domain registration and payments to Pooka web design company. <p>2) A breakdown of all payments (including speaking fees, expenses, accommodation and travel costs) made to attendees and/or speakers and/or facilitators at the York Fairness Conference held at the University of York on Monday 9th June.</p>
9 th June	<p>Under the Freedom of Information Act, I am seeking the following information regarding your Penalty Charge Notices.</p> <ol style="list-style-type: none"> 1. What computer system do you use to record and issue Penalty Charge Notices? This is by traffic wardens and office based staff. 2. How many staff's sole job is recording and issuing Penalty Charge Notices? Numbers only please, separated by traffic wardens and office based staff 3. If no staff have sole responsibility in Q2, how many staff are part employed in this role? Numbers only please, separated this by traffic wardens and office based staff. 4. Are any of the following elements of the service outsourced: Call handling, dealing with appeals, debt recovery? 5. Do you carry out any debt recovery stages other than those prescribed in the parking penalty enforcement process?
9 th June	<p>Local authority education provision for children and young people with vision impairment – a separate questionnaire provided with 15 detailed questions.</p>
6 th June	<p>Would you be kind enough to send me copies of the food hygiene reports for Il Cibo del Paradiso, Walmgate; Biltmore Bar & Grill, Swinegate; and Drakes, Low Petergate, please?</p> <p>Would it be possible to make all food hygiene reports routinely available on the CYC website? And can businesses be forced to display their hygiene ratings so that customers can make an informed judgement about where to eat?</p>
9 th June	<p>would like to make a request to the LEA under the Freedom of Information Act. Please provide the following</p>

	<p>information relating to the free school meals plan being introduced in September.</p> <p>I would be grateful if you could provide the information requested in an Excel spreadsheet format. If it is not possible to answer all the questions, for whatever reason, please nevertheless provide answers to as many as possible.</p> <ol style="list-style-type: none"> 1. For each primary school under the LEA's authority, please provide a figure for the average number of pupils who have school dinners. These figures should relate to the most recent term in the 2013/14 academic year which you have records for. Please break this down by (a) reception pupils; (b) year 1 pupils; (c) year 2 pupils. 2. For each primary school, how many pupils will there be in September 2014 in total for: (a) reception; (b) year 1; (c) year 2. This should include pupils who have been offered places and pupils who are expected to resume their places. 3. For each primary school, please state how many of the above pupils have so far registered for Pupil Premium, entitling them to free school meals who will be in: (a) reception; (b) year 1; (c) year 2. 4. How many primary schools will have to (or have already) make changes/refurbishments to the school kitchen in preparation for implementing the free school meals plan? For each school, please give: (a) description of the changes; (b) the cost; (c) which budget is funding it; (d) whether it has been completed. 5. (a) How many primary schools plan to employ extra members of kitchen staff to facilitate the free school meals plan in September? (b) How many extra staff will be taken on, in total? (c) What will be the total annual cost of this, if known?
9 th June	<p>Q1. What computer software are you using for Highways Maintenance, Works Ordering and Inspections, how much are you paying per year, how many users are you licensed for, is this provided as Managed Service and is there a fixed length associated with your current contractual arrangements, if so when?</p> <p>Q2. What computer software are you using for Street Lighting Management, how much are you paying per year, how many users are you licensed for, is this provided as a Managed Service and is there a fixed length associated with your current contractual arrangements, if so</p>

	<p>when?</p> <p>Q3. What computer software are you using for UKPMS, how much are you paying per year, how many users are you licensed for, is this provided as a Managed Service and is there a fixed length associated with your current contractual arrangements, if so when?</p> <p>Q4. What computer software are you using for Street Works, how much are you paying per year, how many users are you licensed for is this provided as a Managed Service and is there a fixed length associated with your current contractual arrangements, if so when?</p> <p>Q5. What computer software are you using for Bridges/Structures, how much are you paying per year, how many users are you licensed, for is this provided as a Managed Service and is there a fixed length associated with your current contractual arrangements, if so when?</p>
9 th June	<p>Under the existing Freedom of Information Act 2000, I would like to request the following information:</p> <ol style="list-style-type: none"> 1. The amount of money spent on road safety in the following financial years: <ol style="list-style-type: none"> a. 2010/11 b. 2011/12 c. 2012/13 d. 2013/14 2. The amount of money allocated to spend on road safety in the current financial year (2014/15) 3. The amount of money allocated to spend on road safety in the following financial years: <ol style="list-style-type: none"> a. 2015/16 b. 2016/17
9 th June	<ol style="list-style-type: none"> 1. The number of council personnel that have been convicted for breaches of the Data Protection Act. 2. The number of council personnel that have had their employment terminated for breaches of the Data Protection Act. 3. The number of council personnel that have been disciplined internally but have not been prosecuted for breaches of the Data Protection Act. 4. The number council personnel that have resigned during disciplinary procedures.

5. The number of instances where a breach has not led to any disciplinary action.

In each case, I request that you provide a list of the offences committed by the individual in question, for example "*Accessed personal information for personal interest*" or "*Inappropriately shared patient information with a third party*".

I request that the time period covered is 1st April 2011-1st April 2014.

I further request that the information be displayed in the below format:

Outline of what was lost/reported missing/accessed	Data contained	Action taken criminal/discipline	Additional responses to rectify loss
Council USB stick left/lost in internet cafe.	Council employee names and email addresses.	Final written warning issued.	None taken.
Council external hard drive left in taxi.	Names of residents in local authority housing.	Suspended from work without pay for two weeks.	Database rebuilt and password access further restricted.

10th June

Further questions arising from the City of York Council response to direct Freedom of Information Request CCF/1395

Thank you for your response which, although I understand was outside of time limits but; to be honest considering the requested information, the timescale was acceptable.

However, there are a few queries which have been brought to light:-

I requested

ALL Access Signage for York City Centre, Foot streets and Lendal Bridge and ALL subsequent variations as originally sited at Micklegate Bar, Bootham, Walmgate Bar, Peasholme Green, The foot of Lendal Bridge on Station Road/Lendal Bridge, Piccadilly, Clifford Street.

I confirm receipt of documentation pertaining to the authorisation requested in Dec-96 with what is headed as DFT Reference: - YHDOT F2740/26/16/1/2 Prohibition of vehicles signage (HGV and Bus) from the Department for Transport it seems that these references are yours and not theirs.

They use a case number, date, description and location to index the authorisations although your reference appears on each authorisation. Their records indicate full dates and there is a different number of authorisations in total.

It will therefore take some time to try to reconcile the common ground and discover where any more discrepancies exist.

It is noted that there are no comments against all the authorisations listed from Dec '88 through to Jan '09

Therefore the query concerning all access signage and subsequent variations remains unanswered.

Question 1.

With regard to Authorisation your ref YHDOT F2740/26/16/1/2 "Prohibition of vehicles signage (HGV and Bus)" requested in Dec-96, [The abbreviation HGV only appears in the title of the application and the full term Heavy Goods Vehicle or even Goods Vehicle does not feature or appear at all] - (drawings signed off 13th Jan 1997) and granted 27th January 1997. It is quite confusing that here is no mention, in the actual signed authorisation of, or reference to HGV, or sign type diagram 622.1A or 620.1 qualifying plate [Traffic Signs Manual Chapter 3 reference has been used for up to date description purposes only] and so therefore probably no authorisation has actually been granted in respect of HGV exceeding 7.5 tonnes, loading, access or otherwise.

Authorisation at that time would have had to have been made for the HGV signage separately, it should and would have had to be mentioned in an authorisation in its own right in accordance with the then "latest legislation" as contained in Traffic Signs Regulations 1994 (S.I. 1994/15119).

Does there exist, any additional authorisation(s) with respect to HGVs, drawings and plans of the proposed locations or documentation stating that they were proposed to be located at the same sites as the Bus plan?

Question 2.

Initially signage of type shown in diagram 617 (and in the attached graphic: - “First Sign at Bootham – Lendal – Micklegate – etc. etc.”) with qualifying plate and variations, had been used and was later replaced by the signs mentioned in the next paragraph.

[Traffic Signs Manual Chapter 3 reference has been used for up to date description purposes only].

Can you please advise the dates from when and until this “no vehicles” roundel with qualifying plate sign was in use?

Question 3.

Referring back to the Authorisation you have provided bearing your ref: - YHDOT F2740/26/16/1/2 “Prohibition of vehicles signage (HGV and Bus)” granted in Dec-96, and signed on the 13th Jan 1997.

Can you please advise the dates from when and until this “16 seat coach/bus” roundel with qualifying plate sign was actually in use?

Question 4.

In the DFT Authorisations.pdf (copy attached) there is no mention of authorisation for a special/modified sign variant - being an amalgamated combination of three sign types as depicted in diagrams 619/622 & 952. A general description would probably be: - slightly similar to type diagram 619; but with the motorcycle silhouette image being replaced by a 7.5 tonne HGV - similar to that in sign type diagram 622.1, above/jumping over a bus/16 seater bus silhouette image - similar to that in sign type diagram 952 and with a qualifying plate being a mixed combination of 620 and 620.1 plus permitted variations i.e. 619 [Motor Vehicles Prohibited commonly referred to as “except for Access” which actually has NO PERMITTED VARIANTS] - but with times also stated.

[Traffic Signs Manual Chapter 3 reference for up to date description purposes only, since it was published 11 years after the authorisation and TSRGD 2002 was published, therefore, 5 years after that authorisation] but for the authorisation you present Traffic Signs Regulations 1994 (S.I. 1994/15119) were probably the points

of reference.

Can you please advise the dates from when and until this combined/special/modified 619 [Motor Vehicles Prohibited “except for Access” NO PERMITTED VARIANTS] sign variant with qualifying plate sign was in use?

Question 5.

Can you please advise the dates from when this combined/special/modified sign variant with qualifying plate sign was no longer in use?

Question 6.

Can you please advise the dates to and from when the standard “except for access” roundel with revised qualifying plates was in use?

Question 7.

There does not appear to be any authorisation for a single large panel and/or a yellow backed panel containing both sign types shown separately beside each other as depicted in diagrams 622 [HGV Prohibited] & 952 [Busses Prohibited].

Question 8.

Are you aware that references in the authorisation point to the legislated definition in Traffic Signs Regulations 1994 (S.I. 1994/15119) of “Local Bus” and state that a qualifying plate is ONLY TO BE USED TO PROHIBIT LOCAL BUSSES (defined as busses serving local routes and not busses used for Tours or Excursions) and NOT TO EXCEPT them?

9th June

Please provide the area in m² of carriageway in the following categories (if area data is not available please provide lengths in km and a nominal width)

Strategic Roads

Condition	Urban	Rural
Green (resurfaced in the		

last 2 years)		
Green – good condition		
Amber – some deterioration present		
Red – requires maintenance		

Classified Roads (Anything not strategic, but classified)

Condition	Urban	Rural
Green (resurfaced in the last 2 years)		
Green – good condition		
Amber – some deterioration present		
Red – requires maintenance		

Local Roads (unclassified roads)

Condition	Urban	Rural
Green (resurfaced in the last 2 years)		

Green – good condition		
Amber – some deterioration present		
Red – requires maintenance		

Please provide a summary of how this information was formulated (the source of the data, the processing methodology, sample size, etc.)

Please provide an evaluation of the accuracy of the data.

If you usually classify your road network and its condition differently, please provide a summary of how you usually do this.

10th June I do not believe that the expenses details of chief officers, published on the CYC website are accurate. Under the Freedom of Information Act, can I be provided with -

Details of the Chief Officers who have been provided with City of York Council Parking scratch cards to allow them to park for free in the city. I would like to be provided with details as to how many tickets have been given to each individual.

Can you provide me with the conditions that apply to these 'free' parking tickets.

Can you confirm whether the provision of this benefit is reported to the Inland Revenue.

10th June Earlier this year, the Local Government Association (LGA) wrote privately to councils about plans to press the government for more restrictions on the Freedom of Information Act (FOIA). The letter asked councils to supply the LGA with details of “problems” caused by the act. The full text of the letter is copied below for your information.

Under the Freedom of Information Act, please provide me with copies of any submission sent by City of York Council in response to the LGA’s letter.

I believe that, under the FOIA, I am entitled to this information and I believe it can be provided within the time and cost limits set by the legislation. If you disagree, then please contact me as soon as possible to discuss this, as required by Section 16 of the FOIA.

LGA letter

FOI information wanted

The LGA are considering pressing the Government again for changes to the FOI legislation, having regard to the cost and time in handling FOI requests. One development seems to be the use of the FOI process by researchers and campaigners for their benefit at our expense. The LGA do however need hard evidence to support their arguments with the Government. It would be helpful to have some basic statistics from LAs on the following:

- Number of FOI requests per year from 2005 to date*
- Percentage increases from year to year*
- Proportion (percentage) of FOI applications from the media, campaigning bodies, commercial or business bodies undertaking their own research*
- Average time taken, and cost of dealing with the research type requests*
- Any other trends creating problems*

Please pass this request to your info officer(s) to respond to the LGA with as much info on the above lines as possible, to inform the LGA's discussions with the Government. Whilst FOI is now a fact of life, it may be possible and practical to make some changes to the system which may compensate LAs for the cost of people and bodies exploiting the system for commercial purposes. Please send information to xxxx@local.gov.uk

10th June

I would like to request information from your establishment under the Freedom of Information Act pertaining to smoke and CO alarm and detection systems. This specifically relates to the systems you have in place in council owned care homes and properties with multiple occupancy (HMO's).
This request does not require any personally identifiable information.
This request does not require any commercially sensitive information.

9 th June	Request for data about cash deposits relating to Highways Agreements – contained in a separate letter
10 th June	<p>Thank you for this.</p> <p>For one reason or another, I neglected to ask the question</p> <p>1. For the financial year 2013 / 2014 April - March, what is the number of cases related to litter FPNs taken to court and how many of these were successful?</p> <p>I am now wondering if you have this information to hand as part of the data collated for the FOI request I already made?</p>
11 th June	I would like to know the amount of money the council spent on the services of external law firms and barristers over the last five years (years ending March 31). If this is not possible within the restrictions of the Freedom of Information Act, three years of data will suffice. If this is not possible, two years of data are acceptable.
11 th June	<p>Dear Licensing Department,</p> <p>Because of the increasing number of complaints from the public about face to face charity street fundraising, we emailed you three years ago and you told us how you are dealing with problems in your area.</p> <p>I hope you will help us again with our new enquiry. Please answer these questions.</p> <p><i>1. Does your council have any limitations on chugging - specific days, areas, etc?</i></p> <p><i>2. Which local streets or roads are most used by chuggers?</i></p> <p><i>4. Have you had any problems with chuggers and, if so, what?</i></p> <p><i>5. Have you had any complaints from the public about chuggers and, if so, what?</i></p> <p><i>6. Have you seen anything in the local press or had any dealings with the local press regarding chugging (please specify)?</i></p> <p><i>7. Do you know if your council has debated the question of chugging and if so, what was the outcome?</i></p> <p><i>8 Can you name any other towns where chugging has been a problem or banned?"</i></p>
11 th June	To enable the researcher to analyse the changes in stock and flow of housing and the effects of Right to Buy could the following questions be answered per year from 1980 to 2013: <u>Essential information:</u>

	<p>Does the council have their own social housing stock? If not, who are the main social landlords in your district?</p> <p>What was the stock of your social housing?</p> <p>How many tenants have exercised their RTB?</p> <p>What has been the annual revenue generated by RTB?</p> <p>How many new social homes have been added to the social housing stock</p> <p> <i>a) Through building</i></p> <p> <i>b) Through acquisition of existing properties</i></p> <p>What was the annual level of investment into new social housing?</p> <p>What was the population of your district?</p> <p>How many people applied for a council house?</p> <p>How many people have successfully been allocated a council house?</p> <p>How many tenants had the bedroom tax applied to them? (since it was instigated)</p> <p><u>This would be helpful if you have it.</u></p> <p>What was the average wage per family within your boundaries?</p> <p>What was the average house price in your boundaries?</p>
11 th June	<p>> following the recent, slightly sensationalist, reporting in the evening press re food hygiene ratings I have some concern about the transparency of the process and availability of the reporting on which the scores are based to the public. I note the reports are apparently available by freedom of information request but that seems a little over the top. Is it possible to get hold of the recent reports, or at least those which are actually complete without jumping through that particular hoop? though i will of course if required. I should be getting</p>

	a response from XXXXXXXX this week too and you can read more of my thought at my food blog.							
11 th June	Hi... What service (name of supplier) do you use to log and manage FOI requests? How much is the contract? When is the contract due for renewal?							
12 th June (EIR request)	<input type="checkbox"/> Yearly water consumption in cubic metres per year (m ³ /yr) for the local authority each year for the last 3 years. <input type="checkbox"/> Yearly water spend in pounds (£/yr) for the local authority each year for the last 3 years. <input type="checkbox"/> The total number of water accounts paid by the local authority each year for the last 3 years. <input type="checkbox"/> The total number of water accounts which have a water meter that are payable by the local authority each year for the last 3 years. <input type="checkbox"/> A list of properties which have their water accounts payable by the local authority for the current year.							
12 th June	<p>What management information system has the council currently procured for the use in its schools e.g. Capita SIMS or SchoolTool? If it has changed in the two last years, please state the previous management information system.</p> <p>2. The name of the school and cost each school pays towards their MIS supplier?</p> <p>3. When did the council last go to tender for its school management information system?</p> <p>5. How long has each school been using the particular information management system?</p> <p>6. Is the information management system secured by the council on an auto renewal basis each year or does the information management system go for tendering?</p> <p>7. Have the council informed schools of their right to change information management systems, if not, why not and who would be the point of contact within the Council reminding schools of this fact?</p>							
12 th June	<p>1. Please provide the monetary value of debt outstanding for Council Tax and Sundry Debts. Please also provide the bad debt provision for these financial years, along with the number of accounts this is represented by? For example the following table could be used</p> <table border="1" data-bbox="347 1433 1677 1511"> <tr> <td></td> <td>Council</td> <td>Council</td> <td>Council</td> <td>Sundry</td> <td>Sundry</td> <td>Sundry Debt</td> </tr> </table>		Council	Council	Council	Sundry	Sundry	Sundry Debt
	Council	Council	Council	Sundry	Sundry	Sundry Debt		

	Tax debt £	Tax debt a/cs	Tax provision	Debt £	Debt a/cs	provision
2005/6						
2006/7						
2007/8						
2008/9						
2009/10						
2010/11						

Please ensure the answer is by financial year and by type of debt

2. Alternatively, if this is not available, please provide the level of debt and the number of accounts, by the number of months outstanding.
3. What computer system is used for processing Council Tax and Sundry Debts?
4. Do you obtain payment up front for any Council services? If yes, please indicate which ones (if all, just state all)

12th June (A) If the council charge sporting teams within the council area a charge to use council owned changing room facilities; If so what are the charges, If the charges are per fixtures or per number of fixtures over a season; If the costs that have been paid cover the costs for showers, lights and maintenance of the facilities etc
(B) The amount the council have collected in the past 2 financial years
(C) The steps the Council take to ensure that teams that have permission to use the changing room facilities ensure that the facilities are clear of any litter that they may use eg; Plastic bottles etc

13th June I am looking for a full list of businesses, either Limited companies or PLCS etc, that have either moved into a new unit or property within your authority area, that have become responsible for the business rates between the dates of 1st June 2014 to 15th June 2014. I would like....

- * The Business Name, address and company responsible for the rates
- * Date they became responsible
- * Rateable value

<p>13th June</p>	<p>1) The number of personal injury claims brought against the authority for accidents to pedal or motorcyclists caused by road surface condition in financial years: 2009/10, 2010/11, 2011/12, 2012/13, 2013/14</p> <p>2) The number of claims for damage to pedal or motorcycles related to road surface condition in financial years: 2009/10, 2010/11, 2011/12, 2012/13, 2013/14</p> <p>By "<i>road surface condition</i>" I mean damage caused by potholes, cracks in the road or the general condition of local authority managed highways.</p> <p>I would be grateful if you could supply the information as soon as possible.</p>
<p>13th June</p>	<p><u>Freedom of Information Request- External Hosting</u></p> <p>Hi I would like to submit a freedom of information request to the organisation with regards to their external/3rd party contract for hosting which may include the following</p> <ol style="list-style-type: none"> 1. Software as a Service (SaaS) is a software distribution model in which applications are hosted by a vendor or service provider and made available to customers over a network, typically the Internet. 2. E-commerce hosting is a business that furnishes merchants with solutions for selling their merchandise online. The merchant is typically billed monthly for using space on the hosting company's server. Software is also leased for online order processing. E-commerce hosting businesses usually manage all the technical facets of commercial website development and maintenance for their clients. E-commerce hosting can also include electronic data interchange (EDI). 3. Exchange Hosting is a service in the telecommunications industry whereby a provider makes a Microsoft e-mail box and space available on a server so its clients can host their data on the server. The provider manages the hosted data of its clients on the server. 4. Web Hosting is the activity or business of providing storage space and access for websites. 5. VOIP Hosting is a methodology and group of technologies for the delivery of voice communications and multimedia sessions over Internet Protocol (IP) networks, such as the Internet. Other terms commonly associated with VoIP are IP telephony, Internet telephony, voice over broadband (VoBB), broadband telephony, IP communications, and broadband phone service. 6. Contact Centre: A hosted contact centre offers all the utilities associated with running a customer service outfit with a pay-as-you-go plan. This means that managers don't need to buy prohibitively

expensive hardware, instead they can add software as needed and get deeper in their involvement as they grow.

7. **Unified communications** is the integration of real-time communication services such as instant messaging, presence information, telephony, video conferencing, data sharing, call control and speech recognition with non-real-time communication services such as unified messaging.

For each external/3rd hosting contract can you please provide me with I have provided below:

Type of External Hosting Contract: The types of hosting could include SaaS or Application, Ecommerce, Exchange, Web, VOIP, Contact Centre, and Unified Communications.

Supplier Name: Who is the contracted supplier for this external hosting?

Annual Average Spend: The annual average spend for this contract and please provide the average spend over the past 3 years for each provider. If this is a new contract please provide me with the estimated annual average spend.

Contract Duration: Please state the duration of the contract including any extensions.

Contract Expiry Date: When does this contract expiry? DD/MM/YY

Contract Review Date: When will the contract be reviewed? DD/MM/YY

Contract Description: Please provide me with information of the services provided under this contract.

Internal Contact: Can you please provide me with the contact details of the person responsible for this contract please include their full name, actual job title and direct contact number and email address.